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## TIPS AND TRICKS

### ORDERING PPE FROM SUPPLIERS

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Please note that some of the following recommendations may seem basic, but are included as best practices. The next page contains a list of suppliers who have access to PPE, along with tips and tricks from those who regularly purchase products from different suppliers.

- Tell suppliers that you are in healthcare as many are reserving PPE for those in the industry and first responders.
- Before placing orders online, call to confirm products are in inventory as supplies are fluctuating constantly.
- Don't be discouraged if the product is out of stock. Try again later as the product might be unavailable for one day and available the next day.
- Buy in bulk. Schedule out product needs and order in four-week increments (4, 8, 12 weeks), as it's usually less expensive to buy in larger quantities.
- If an item isn't available, consider alternatives. Does a supplier have an equivalent item that meets your needs?
- Order tracking is critical as orders can get lost or delayed. Find out when you can expect to receive your order, ask for a tracking number, and have one person in the office maintain a spreadsheet with these details for future reference.
- There have been a number of bad actors during this pandemic crisis. Before placing an order with a new supplier, we recommend you fact-check the supplier by going to [www.urlvoid.com](http://www.urlvoid.com). The website does a reputational risk assessment on the supplier's website. This helps in vetting a supplier.

# SUPPLIERS

SUPPLIER NAME	CONTACT NAME	PHONE NUMBER	EMAIL ADDRESS	ITEMS SOURCED	WEBSITE	BEST WAY TO PLACE ORDERS/SPECIAL INSTRUCTIONS
Amazon Business	Stacy Neumann	206.348.5023	<a href="mailto:neustacy@amazon.com">neustacy@amazon.com</a>	Masks, no-touch thermometers	<a href="https://amazon.com">amazon.com</a>	—
Brackin Paint & Supply	Lucas Watson	334.793.4330 x108	<a href="mailto:Lucas@brackinwholesale.com">Lucas@brackinwholesale.com</a>	Alcohol	<a href="https://brackinpaintandsupply.com">brackinpaintandsupply.com</a>	Can call 334.793.4330 x108 and place order directly.
Cintas	Penny Cook	209.606.9159	<a href="mailto:cookp@cintas.com">cookp@cintas.com</a>	Gloves, hand sanitizer	<a href="https://cintas.com">cintas.com</a>	—
Consolidated Plastics	Customer Service	800.362.1000	use website to order	Spray bottles/other	<a href="https://consolidatedplastics.com">consolidatedplastics.com</a>	Limited supply but may have some spray bottles by the end of the month. Can call or online order with card and ship directly.
DAC Technologies	Joe Ciochetto	972.677.2700	<a href="mailto:jciochetto@dactechnologies.com">jciochetto@dactechnologies.com</a>	Alcohol, gloves	<a href="https://dactechnologies.com">dactechnologies.com</a>	Can order direct with card. May have gloves as well in checking stock. They will register via the login link and can make their purchase immediately by credit card. We have alcohol, gloves, and numerous other items that they may need for their practice. We are also currently offering free shipping on orders of \$100 or more.
Delta Optical Supplies	Kevin Saulter	800.469.3187	<a href="mailto:kevin@deltaopticalsupply.com">kevin@deltaopticalsupply.com</a>	Alcohol, plastic containers, misc. chemicals	<a href="https://deltaopticalsupply.com">deltaopticalsupply.com</a>	Call directly; can order 2 gal. max/\$21.95 gal.
Dom Vetro	Ashley Bezamat	424.522.1082	<a href="mailto:ashley@domvetro.com">ashley@domvetro.com</a>	Full-coverage hygienic face protection designed to fit any eyewear	<a href="https://domvetro.com/theshield">domvetro.com/theshield</a>	The professional discount code is <b>SOLIDARITY</b> and it's valid for the Standard Shield Kit at \$10.00 per unit.
Fastenal	Riki King	916.933.8042	<a href="mailto:caeld@stores.fastenal.com">caeld@stores.fastenal.com</a>	Lab coats	<a href="https://fastenal.com">fastenal.com</a>	Go to the website to locate the regional branch near the practice. Call that branch and inquire about supplies. Each location (2,500) has a small amount of stock to support the local businesses. Supplies and quantities are limited.
Hilco	Colleen Jones	800.955.6544	<a href="mailto:CJones@Hilco-usa.com">CJones@Hilco-usa.com</a>	Gloves, gallon containers with pumps	<a href="https://hilcovision.com">hilcovision.com</a>	SalesSupport@hilco-usa.com CustomerServiceSupport@hilco-usa.com Also, our website has an ordering portal for any customer with an account: <a href="https://www.Hilcovision.com">www.Hilcovision.com</a> Customer Service Phone Number: 1.800.955.6544.
Just Call Inc.	Joann Devereux	916.485.5656	<a href="mailto:Joann@justcall.com">Joann@justcall.com</a>	Plastic containers, misc. items	<a href="https://justcallideas.com">justcallideas.com</a>	—
Office Depot	Robert Bollen	925.322.3937	<a href="mailto:robert.bolen@officedepot.com">robert.bolen@officedepot.com</a>	Hand soap/pump	<a href="https://officedepot.com">officedepot.com</a>	Supplies limited. Please let them know the items you are interested in and call for availability or ETA.
Staples	Brian Allen	925.260.3078	<a href="mailto:brian.allen@staples.com">brian.allen@staples.com</a>	Paper towels, hand soap	<a href="https://staples.com">staples.com</a>	Can log in to site with Premier access and order.
Stormin Norman Optical	Elaine Reardon	561.995.2400	<a href="mailto:elaine@snoptical.com">elaine@snoptical.com</a>	3-ply, KN/N95 masks, hand cleaner, gloves, gowns	<a href="https://storminnormans.com">storminnormans.com</a>	Limited supply. Best practice is to check the site and see what they provide, then call to confirm availability. If product is inbound, they will get your email contact and email you when product arrives so order can be placed.
Uline	Jesse Gamboa	—	<a href="mailto:jgamboa@uline.com">jgamboa@uline.com</a>	Disinfectant wipes	<a href="https://uline.com">uline.com</a>	—